

## Tennessee Code Annotated: 40-11-318. Bounty Hunting.

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(a) "Bounty hunting" means a person who acts as an agent of a professional bondsman who attempts to or takes into custody a person who has failed to appear in court and whose bond has been forfeited, for a fee, the payment of which is contingent upon the taking of a person into custody and returning the person to the custody of the professional bondsman for whom the bounty hunter works; provided, that "bounty hunting" does not include the taking into custody of a person by a professional bondsman.

(b) No person who has been convicted of a felony shall serve as a bounty hunter in this state. Persons having been convicted of a felony who perform the services of a bounty hunter as defined in this section commit a criminal offense, punishable as a Class A misdemeanor.

(c) Before a bounty hunter takes into custody any person who has failed to appear in court, the bounty hunter shall comply with § 40-11-401, make a good faith effort to verify the person's address, and present to the office of the appropriate law enforcement officer of the political subdivision where the taking will occur:

- (1) A certified copy of the underlying criminal process against the defendant;
- (2) A certified copy of the bond or capias;
- (3) Proper credentials from a professional bondsman in Tennessee verifying that the bounty hunter is an agent of a professional bondsman; and
- (4) A pocket card, with identifying photo, certifying that the bounty hunter has completed the training required by § 40-11-401.

(d) Failure to present all of the proper credentials as specified in this section to the office of the appropriate law enforcement officer prior to taking any person into custody shall be punishable as a Class A misdemeanor.

(e) A professional bondsman, who knowingly employs a convicted felon to act as an agent of the bondsman for purposes of taking into custody a person who failed to appear in court, commits a Class A misdemeanor.

(f) Any resident of this state who is a United States citizen and who intends to perform the functions of a bounty hunter as defined in subsection (a), shall submit to a criminal history background check as provided by § 38-6-109 at the sheriff's office at the county of the person's permanent residence. The person requesting the criminal history background check shall be responsible for any fees associated with the background check. The criminal background check shall include fingerprint checks against state and federal criminal records maintained by the Tennessee bureau of investigation (TBI) and the federal bureau of investigation

(FBI). The sheriff's office shall maintain files in their respective counties on bounty hunters requesting a criminal history background check. A sheriff may charge a fee of not more than two hundred dollars (\$200) for each background check performed pursuant to this subsection (f) and in addition to the background check fees payable to the TBI, the FBI and any designated vendor.

(g) No bounty hunter shall wear, carry, or display any uniform, badge, shield, card, or other item with any printing, insignia, or emblem that purports to indicate or copies or resembles an item that indicates that such bounty hunter is an employee, officer, or agent of any local, state, or federal government or any political subdivision of any local, state, or federal government. Any time a bounty hunter is engaged in the functions of bounty hunting, the bounty hunter shall wear clothing that clearly identifies the person as a bounty hunter and prominently displays the words "bounty hunter".

(h) Nothing in this section gives a bounty hunter legal defense or privilege to violate any traffic laws or criminal statutes.

## **New Identogo/IDEMIA background check procedures for Bounty Hunters**

You are receiving this email to announce the upcoming change to the IDEMIA pre-enrollment (registration) system. The details below, and in the attached files, will provide the information you need to incorporate these changes to provide better and more accurate pre-enrollment services to your applicant group(s).

### **What is a Service Code?**

IDEMIA has assigned a Service Code for each unique combination of agency and applicant type. The six-character Service Code is used for uniquely identifying the Agency (ORI), Reason for Fingerprinting (RFP), Price, and other defining data for the transaction.

1. Service Codes are not sequential numbers. Therefore, it is highly improbable that an applicant accidentally enrolls for the wrong Agency or service.
2. During a transitional period from the current enrollment process (applicant chooses the agency and type of applicant) to the use of Service Codes, there will be an option for those who do not know the Service Code by allowing the applicant to use the same agency, applicant type choice that is in place currently. Following an agreed upon transition period, the pre-enrollment screen will require the use of Service Code.

The use of the Service Code ensures that applicants are being printed for the correct purpose and are not accidentally or incorrectly being processed for a service they don't need. IDEMIA will not post Service Codes on our website and Customer Service Call Center representatives will not provide Service Codes to callers. The distribution of the Service Code is dependent on the agency to confirm the correct applicants have the correct service. Below are some options to consider for the distribution of the assigned Service Codes.

### **Service Code Form for Licensing/Hiring Packets**

**Attached are the specific Service Code form for Bounty Hunters. To complete the Service Code Form for your organization, update the form to include your agency ORI.**

You may use the attached fillable PDF file named ***TN Service Code Form*** to create a unique form for each applicant type/service code to be used in your hiring/licensing packet. You may choose to keep it offline and available only on demand or may post this form on your organization's website so applicants may retrieve this information on their own. Please note: If you post this information online then anyone may access both your Service Code and your ORI. It is your responsibility to maintain the security of your Service Code and ORI to prevent any applicants from mis-using the fingerprint reason.

**Agency Website Updates** - Your agency's custom Service Code/URL table is attached. You may use this information to update fingerprint process directions on your agency website. The hyperlink associated with each row in the table may be copied and pasted into any agency web page. Since each applicant-type has a unique Service Code, a line and link for each type is required. These custom Service Code links are available for use at this time.

### **Pre-Enrollment/Appointment Website Screen Changes**

The upcoming change that will be visible to the applicant will be very simple and straightforward. The attached PDF file, named ***TN Registration Screenshots***, shows the new "Enter Your Service Code" screen, and subsequent verification screen. Additionally, there is a screen shot of the "I do not have a Service Code" choice and selection options. If the applicant chooses "I do not have a Service Code", they will be directed to the current agency/applicant type choice workflow that is in place currently. Once the Service Code is selected, the applicant is simply moved ahead to the next step in the pre-enrollment workflow for that applicant type, bypassing the need to choose an Agency ID or Applicant type, as the system knows those values from the Service Code. There will not be any further changes outside of the Service Code entry for the remainder of the pre-enrollment process.

We hope each agency will make the changes needed to their websites and/or hiring documents to support this new Service Code approach quickly. Our goal is to minimize or eliminate the need for the "I do not have a Service Code" choice as the Service Code is adopted by more and more user agencies. **As of this notice, the tentative activation date of the new Service Code entry screen is August 1, 2019.**

If you have any questions just let us know.

**Delivery Team | Enrollment Services**



E. [EnrollmentDelivery@us.idemia.com](mailto:EnrollmentDelivery@us.idemia.com)

Join us on    





**IdentoGO**  
By IDEMIA

## Tennessee Applicant Processing Services Form

To schedule your ten-minute fingerprint appointment, simply visit  
**<https://tn.ibtfingerprint.com>** and enter the following Service Code

When prompted, please enter the following ORI:

Service Code and ORI are unique to your hiring/licensing agency

**Do not use these codes for another purpose**

As a primary form of picture identification, one of the following valid and unexpired documents is required to be presented to the enrollment agent when being fingerprinted:

- **Driver's License issued by a State or outlying possession of the U.S.**
- **State ID Card (or outlying possession of the U.S.) with a seal or logo from State or State Agency**
- **Commercial Driver's License issued by a State or outlying possession of the U.S.**
- **U.S. Passport**

However, in the absence of one of these documents, applicants may provide one or more Secondary Documents including:

- State Government Issued Certificate of Birth
- US Active Duty/Retiree/Reservist Military ID Card (000-10-2)
- Passport
- Social Security Card
- Certificate of Citizenship (N560)
- Certificate of Naturalization (N550)
- INS I-551 Resident Alien Card Issued since 1997
- INS 1-688 Temporary Resident Identification Card
- INS I-688B, I-766 Employment Authorization Card

Secondary Documentation must be supported by at least two of the following:

- Current Utility Bill (Address)
- Voter Registration Card
- Current Vehicle Registration Card/Title
- Current Paycheck Stub with Name/Address
- Cancelled Check or Current Bank Statement
- Social Security Card



Don't have access to the Internet? You can still schedule an appointment by calling 855.226.2937

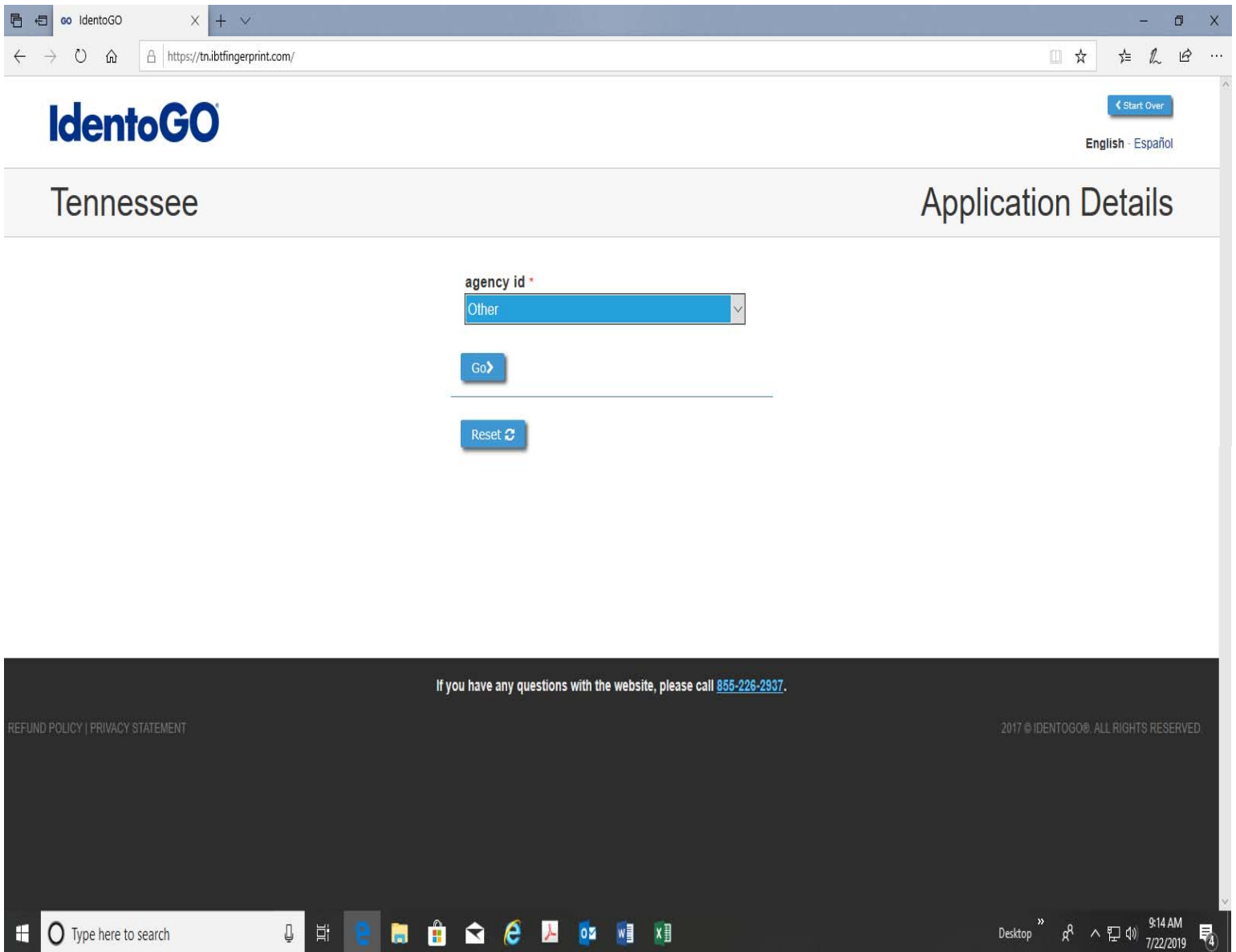
Enter <https://tn.ibtfingerprint.com/workflow/28V1GB> into a web browser.

The screenshot shows a web browser window with the address bar displaying <https://tn.ibtfingerprint.com/workflow/28TXS5>. The website header includes the IdentoGO logo and a language selector for English and Español. The main heading is "Tennessee". Below this, the section is titled "Fingerprinting & Enrollment Services". A sub-heading reads "For Licensing, Certification or Employment requirements in Tennessee". There are five service cards:

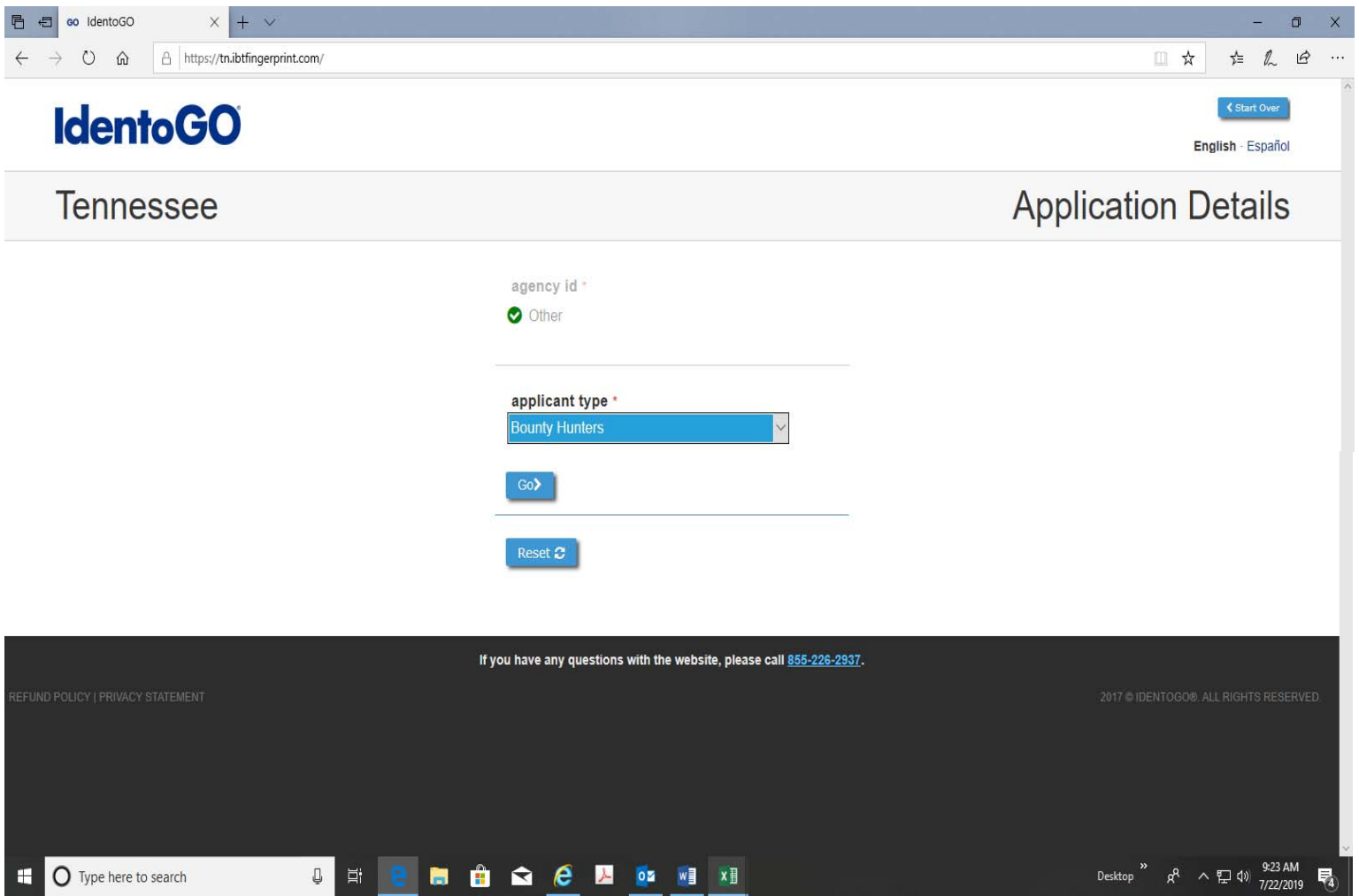
- For New Appointments:** To schedule a new appointment, click the green button below. We will ask you for the information needed to schedule and process your background check. [Schedule a New Appointment](#)
- To Mail In Your Fingerprint Card:** To register to send your prints through the mail, click the button below. You will be asked to mail your fingerprint cards to IdentoGO after payment is made. **Only out of state residents** or individuals physically unable to be digitally printed are able to use this option. [Register for Fingerprint Card Processing Service](#)
- To Look Up or Change an Existing Appointment:** To look up, reschedule or cancel your appointment, please choose one of the below methods to locate your record. [Registration ID \(REGID\)](#), [UEID](#), [Email Address](#)
- For Fingerprint Rejection Notices:** To schedule your retake appointment, we need to lookup your registration. Please choose one of the below methods to locate your record. [Transaction Control Referral \(TCR\)](#)
- Check the Status of your Service:** To check the status of your fingerprint background check, please choose one of the methods below to locate your record. [Registration ID \(REGID\)](#), [Transaction Control Referral \(TCR\)](#), [Email Address](#), [UEID](#)

Below the service cards, a link is provided: "For Travel Security Screening and Transportation Threat Assessments:". At the bottom of the browser window, a message states: "If you have any questions with the website, please call [855-226-2937](tel:855-226-2937)." The Windows taskbar at the bottom shows the search bar, task view button, and several application icons. The system tray on the right indicates the desktop environment and the date/time: 9:10 AM, 7/22/2019.

[Select Schedule a new appointment See above](#)

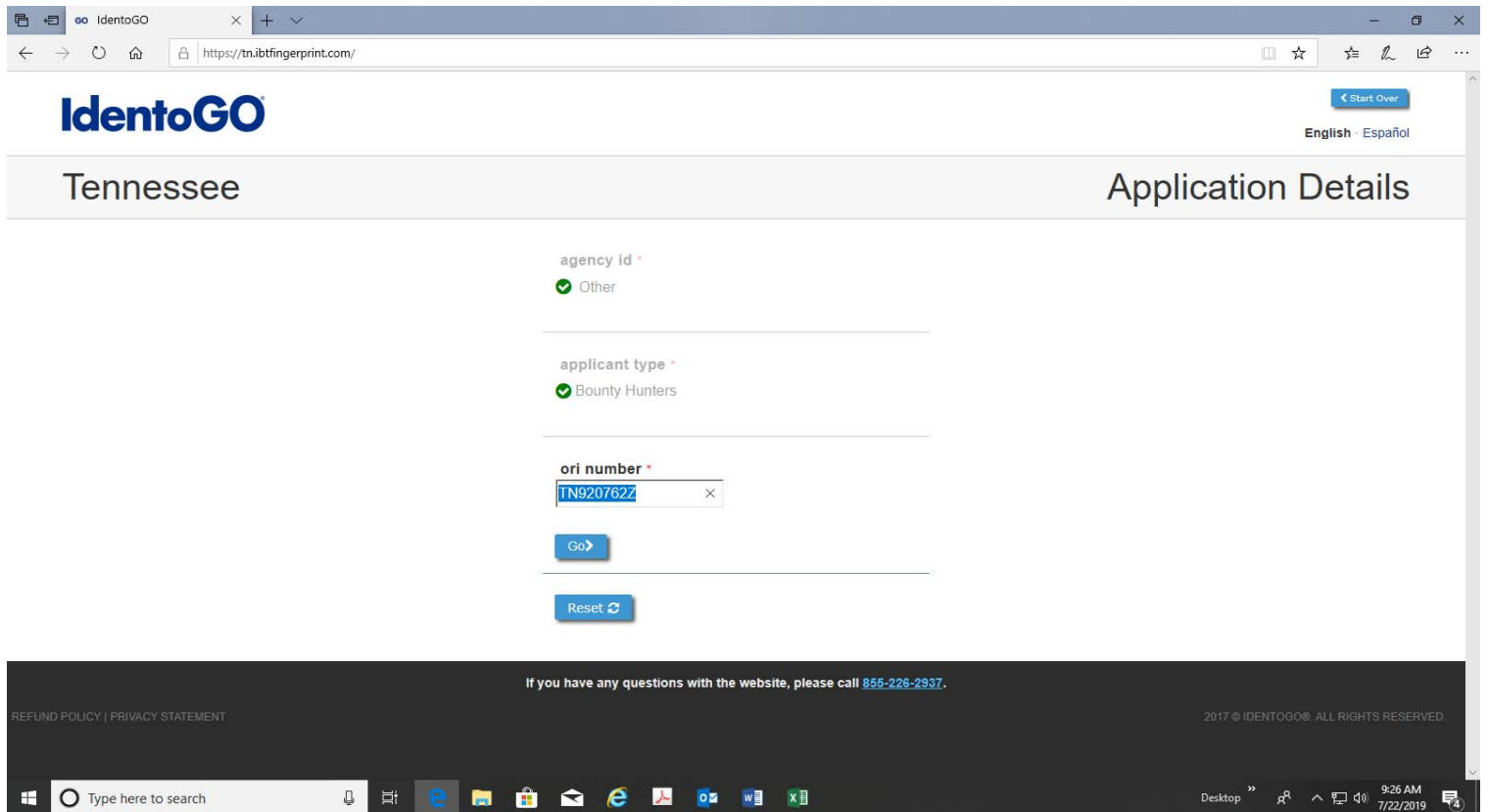


Select other for “agency id” and click go. See above

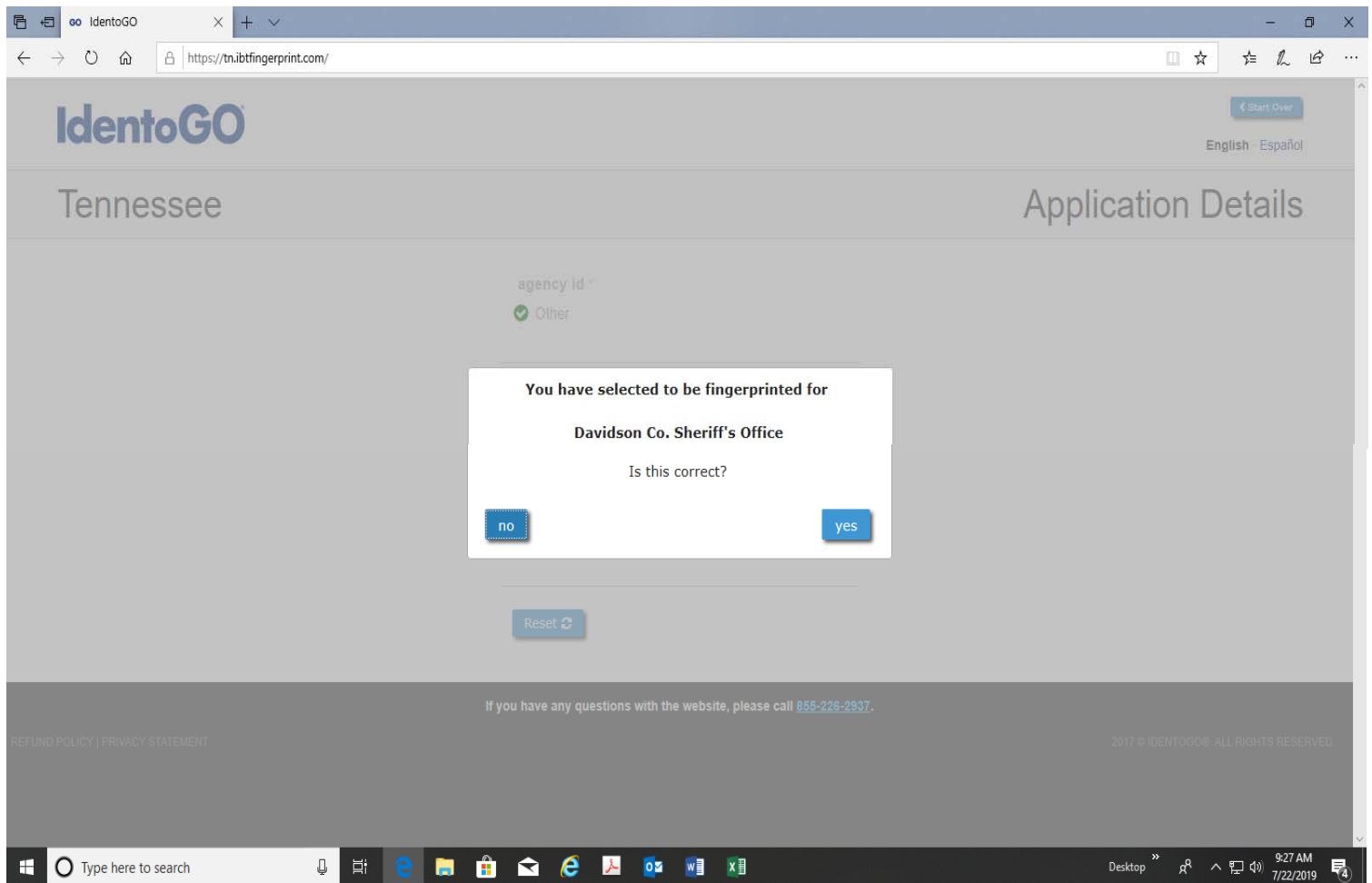


[Applicant type select Bounty Hunters and click go. See above.](#)





[ORI number is mandatory. Type in TN920762Z and click go.](#)



[This screen will ask if you want to be fingerprinted for DCSO. Select yes! If any other agency is displayed other than DCSO return to the previous screen!](#)

IdentoGO

https://tn.btfingerprint.com/

IdentoGO

English - Español

# Tennessee Acknowledgement/Release

**IMPORTANT-READ CAREFULLY BEFORE SIGNING**  
**Fingerprint-Based Criminal History Record Request Authorization and Notification Form**

By signing this authorization, I hereby acknowledge that I consent to the collection and retention of my fingerprints as part of the application/employment/licensing process.

I acknowledge and understand that my fingerprints will be searched against the fingerprint databases maintained by the Federal Bureau of Investigation and the Tennessee Bureau of Investigation for the purpose of assessing and reviewing state and national criminal history that may pertain to me directly, pursuant to 28 CFR, Sections 16.30-16.34.

I acknowledge that I have been notified of the procedures to challenge the accuracy or completeness of my record, set forth in Title 28 CFR 16.34. I am aware that a copy of these procedures may be downloaded from FBI.gov.

☐ I do NOT agree to the terms and conditions of this background check. By checking this box, the process will be terminated.

☒ I AGREE and affirm that I have read and fully understand the above and consent to this background check and to the results being released to the Qualified Entity with which I am or am seeking to be employed or to serve as a volunteer. By checking this box, I understand I am electronically signing this document and indicating my agreement with the terms and conditions of the background investigation.

Go >

If you have any questions with the website, please call [855-226-2937](tel:855-226-2937).

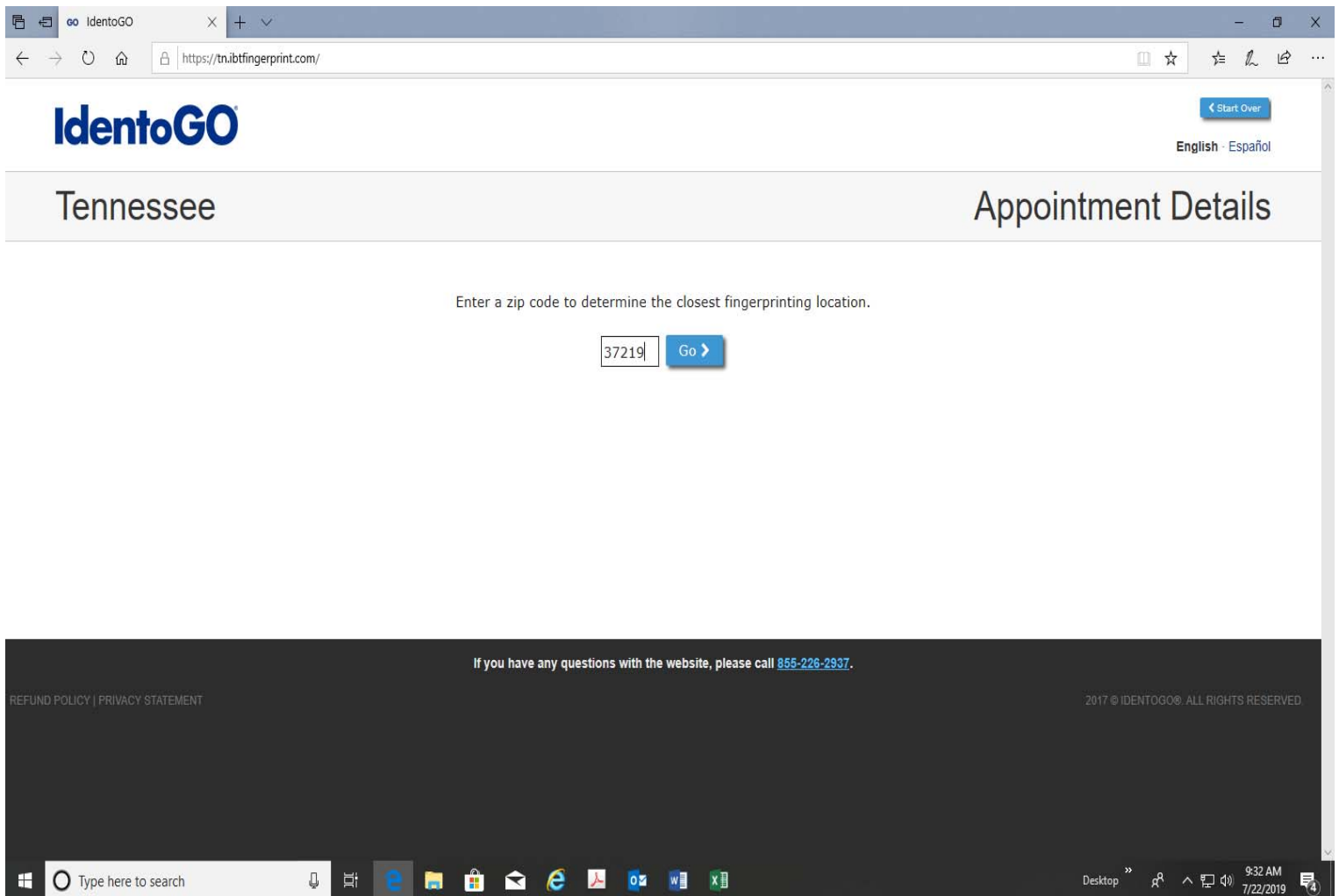
REFUND POLICY | PRIVACY STATEMENT

2017 © IDENTOGO®. ALL RIGHTS RESERVED.

Type here to search

Desktop 9:29 AM 7/22/2019

[Click on “I agree on the Criminal History Record Request Authorization form and click go.](#)



[Enter your zip code that is pertinent to your location. In this case 37219 was used. Click go.](#)

IdentoGO

https://tn.idtbfingerprint.com/




# Tennessee

## Appointment Details

Commercial Centers (CC) offer a variety of additional products and services. Please refer to the service icon for availability by location.

Zip Code: 37219 [Change](#)

[Next Week >](#)

	Monday 7/22/2019	Tuesday 7/23/2019	Wednesday 7/24/2019	Thursday 7/25/2019	Friday 7/26/2019	Saturday 7/27/2019	Sunday 7/28/2019
<b>Brentwood- Creekside Xing The UPS Store</b> IdentoGO 101 Creekside Xing Ste 1700 Brentwood, TN 37027	Schedule Full	Schedule Full	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>	
<b>Nashville, TN-Murfreesboro Pike</b> IdentoGO 2365 Murfreesboro Pike Nashville, TN 37217 The Enrollment Center is located in the Crossgate Village shopping center. Enter shopping area off Murfreesboro Pike or Una Antioch Pike by turning onto Brookboro Terrace. A Planet Fitness is located in the same shopping center.	Schedule Full	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>	
<b>Goodlettsville - Caldwell Dr</b> CIC Mortgage Credit Inc dba CIC Credit 327 Caldwell Dr Ste 100 Goodlettsville, TN 37072	Schedule Full	Schedule Full	Schedule Full	<a href="#">Schedule</a>	<a href="#">Schedule</a>		
   <b>Franklin, TN-Bakers Bridge Ave</b> IdentoGO 625 Bakers Bridge Ave Franklin, TN 37067	Schedule Full	Schedule Full	<a href="#">Schedule</a>	<a href="#">Schedule</a>	<a href="#">Schedule</a>		

If you have any questions with the website, please call 855-226-2937.

9:33 AM 7/22/2019

Select the date and location that is pertinent to your location. Some dates may show that the fingerprint schedule is full. Select another date and location.

IdentoGO

https://tn.ibtfingerprint.com/

# Tennessee

## Appointment Details

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[Next Week >](#)

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<b>Franklin, TN-Bakers Bridge Ave</b> IdentoGO 625 Bakers Bridge Ave Franklin, TN 37067 <a href="#">Directions</a>	Schedule Full	Schedule Full	Schedule	Schedule	Schedule		

8:00 am  
8:20 am  
8:30 am  
8:40 am  
8:50 am  
**9:00 am**  
9:10 am  
9:20 am

[Cancel](#) [Continue](#)

If you have any questions with the website, please call 855-226-2937.

Type here to search

Desktop 9:36 AM 7/22/2019

Select appropriate time. In this case 9:00 am was used. Click continue.

IdentoGO

https://tn.btfingerprint.com/

English Español

# Tennessee

## Applicant Information

Items marked with an \* are required. A red exclamation mark will appear to the right of any field that has an error. Click on the exclamation mark for a description of the error.

### APPLICANT NAME

prefix first name \* middle name

prefix first name middle name

### APPLICANT ALIAS OR MAIDEN NAME

prefix first name middle name

+ Add Alias (up to 5)

### HOME ADDRESS

number \* direction street name \*


country \* city \* state / territory \* zip code \*

United States

### METHODS OF CONTACT

Please ensure you enter a valid contact phone number. The phone number will be used to contact you in the event there is important information we need to communicate regarding your appointment. We do not sell or share your phone numbers.

phone 1 \* phone 1 type \* phone 2 phone 2 type



All applicant demographic information is required to be accurate and will be subject to verification at time of enrollment.

If any information is entered incorrectly or is falsified, the applicant will not be able to be fingerprinted.

Continue

If you have any questions with the website, please call 855-226-2837.

Type here to search

Desktop 9:37 AM 7/22/2019

Demographic information is required to be accurate and will be subject to verification. Information entered incorrectly or falsified, the applicant will not be fingerprinted! Click continue.

IdentoGO

https://tn.ibtfingerprint.com/

IdentoGO

English · Español

## Tennessee

## Applicant Information

Items marked with an \* are required. A red exclamation mark will appear to the right of any field that has an error. Click on the exclamation mark for a description of the error.

### APPLICANT NAME

prefix	first name *	middle name	last name *	suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### APPLICANT ALIAS OR MAIDEN NAME

prefix	first name	middle name	last name	suffix
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[+ Add Alias](#) (up to 5)

### HOME ADDRESS

number *	direction	street name *	unit designator
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
country *	city *	state / territory *	zip code *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### METHODS OF CONTACT

Please ensure you enter a valid contact phone number. The phone number will be used to contact you in the event there is important information we need to communicate regarding your appointment. We do not sell or share your phone numbers.

phone 1 *	phone 1 type *	phone 2	phone 2 type
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you have any questions with the website, please call [855-226-2937](tel:855-226-2937).

[Supply all pertinent information and methods of contact on this form and click submit.](#)

[The next screen will be payment method. Finish all pertinent information and select next.](#)

[At this point you should be scheduled and a receipt of payment should be successful.](#)